## ROYAL OBSERVER CORPS ASSOCIATION DATA PROTECTION POLICY

In line with the General Data Protection Regulations (GDPR) that came into force on 25 May 2018 by payment of our membership subscription you agree to the use of your personal data by the Royal Observer Corps Association (ROCA). To send you information electronically and in paper format to meet the Constitutional aims of the ROCA, send programme of events, news, events of other organisations and all information that your membership entitles you to receive.

## What personal data does the Royal Observer Corps Association hold?

The ROCA will record electronically and or in paper format -

Names, postal addresses, email and telephone contacts together with details of monies paid and donations made for our services.

- 1. We will always keep your personal data safe and secure.
- 2. We use personal data to process your subscription and donations
- 3. We will use the data to communicate with you.
- 4. We will not pass on to a third party any of your personal data and service records without your specific authority.
- 5. When you first contact us to become a member we will ask you for information to verify that you meet our membership criteria.

Our Data Policy is on the ROCA web site.

As a small Association we are exempt from appointing a Data Protection Officer however if you have any questions about our policy than please address them direct to the ROCA Secretary

## By joining and payment of the membership subscription

Each member gives consent for their data to be held securely and used for the purposes as listed above.