

Royal Observer Corps Association

Memorandum from the National Secretary – Jenny Morris

To: Group Secretaries – SPECIAL 2021 Instructions & Reunion details for ALL Members
Copy to: Area Representatives Date: April 14th 2021

ANNUAL REUNION – 2021

- Our Reunion will be at The Adelphi Hotel Liverpool. The Hotel part of the Britannia Group is ideally located in the centre of Liverpool near to the train station and close to the town shops and cafes and Museums of special interest in the historic Docks and City Centre close to the Hotel.
- The following details are confirmed, please circulate them as widely and as quickly as possible to your members:
- **DATE:** Friday, 8th October to Sunday, 10th October 2021
VENUE: The Adelphi Hotel Ranelagh Street Liverpool L3 5UL
- **Two night package DBB: 2 people in a double / twin room for 2 nights total to pay £260**
One person in a **single room** for 2 nights **total to pay £160**
Three nights package DBB (Thurs or Sunday) 2 people in a double / Twin for 3 nights
Total to pay £370
One person in a **single room** for 3 nights **total to pay £230**
- **Parking £12.00 for all weekend packages. Pet per dog**
- **Saturday Evening Dinner** - Anyone only attending the dinner cost will be £30 per person.
- **Included in the two three night package price:**
 - Friday: Dine in the restaurant with a three course meal followed by meet & greet in private function room.
 - Saturday: Full English breakfast, Dinner (if a social weekend will be less formal gala dinner).
 - Sunday: Full English breakfast
 - Overnight en-suite accommodation on Friday and Saturday either Thursday or Sunday for 3 nights.
- **Hotel and facilities comprise: Lifts to all floors.** No ground floor rooms but rooms near lifts available.
Pet Friendly - cost per dog per night £10 stay 3 nights cost per dog £25
- **Deposit: £30 per person** required with your booking form. **SEND TO JOHN NOT TO HOTEL**
Please make cheques payable to **The ROC Association.**
- On receipt of the deposit John Sharpe will acknowledge the booking via Group Secretaries.
- **ALL** bookings to be done via John Sharpe on the booking form for **the Friday, Saturday and for one extra night Thursday or Sunday if you want the three night package.**
- **NO bookings direct to the hotel for the weekend package nor any extra nights,**
- **ALL cancellations** to be sent to John Sharpe. **The 2021 Deposit paid to John fully refundable.**
- A blank booking form is attached. Please photocopy this as many times as you wish - one booking form for each booking.
- Completed forms and cheques may be sent direct to John or to Group Secretaries to forward to John Sharpe.
- **Please specify on the booking form:**
 - Any special dietary requirements.
 - A room near to the lift.
 - If you have any queries about the arrangements please phone John I have no further information.

GROUP SECRETARIES OR INDIVIDUALS to send booking forms and cheques to:
Mr J Sharpe MBE, 59 Maxwellton Road, Calderwood, East Kilbride, G74 3JH. Telephone 01355 901707.
PLEASE SEND ALL BOOKING FORMS & CHEQUES TO JOHN
TO REACH HIM AS SOON AS POSSIBLE

Royal Observer Corps Association
National Annual Reunion
Friday, 8th October to Sunday, 10th October 2021
The Adelphi Hotel, Liverpool

BOOKING FORM FROM No GROUP

Please reserve the following accommodation for the 2021 Reunion at The Adelphi Hotel Liverpool:

Type of room: Single Double Twin
(Please tick as applicable)

Two night package Total cost: **£130 per person** for the weekend for double or twin room **£130 x2 total for 2 people £260**
£85 per person per night for single room occupancy total for 2 nights £170

OR Three night package total cost: **£185 per person** for the weekend for double or twin room
£185 x 2 total for 2 people £370
£85 per person per night for single room total for 3 nights £255

State which extra night for your stay Thursday night **OR** Sunday night

Parking all weekend package £12 YES / NO

Pet £10 per dog per night if stay 3 nights total cost £25 per dog YES - How many dogs stay for 2 / 3 nights / no dogs

Deposit enclosed (£30 per person) £..... All refunded if later you are unable to attend.
(Cheque payable to: **The ROC Association**)

FULL NAME, ADDRESS OF EACH PERSON ATTENDING. In block capitals please.

Note: A separate booking form is necessary for each room required.

Please also give a telephone number in case of enquiry.

.....
.....
.....
.....

Telephone: email

Signed: (applicant) Date:.....

Please indicate the following requirements:

Special diet / vegetarian / other.

Room near the lift – YES / NO, Room with disabled facilities - YES / NO - State any special mobility requirements

Please return this form (with your deposit) DIRECT to John or to the GROUP SECRETARY for onward transmission to Mr John Sharpe, National Chairman.

ALL BOOKINGS TO REACH JOHN SHARPE ASAP LATER BOOKINGS WILL BE ACCEPTED.

- **ALL bookings for the Friday and Saturday and extra night accommodation to be done via John Sharpe.**
 - **NO bookings direct to the hotel**
- **ALL cancellations to be sent to John Sharpe If you later you decide to attend later bookings will be accepted by John**