

# Royal Observer Corps Association

## Memorandum from the National Secretary – Jenny Morris

To: Group Secretaries – Your Instructions & Reunion details for your members  
Copy to: Area Representatives Date: February 10<sup>th</sup> 2017

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### ANNUAL REUNION - 2017

- Our 28<sup>th</sup> Reunion will be at The Palace Hotel Buxton. The Hotel part of the Britannia Group is ideally located in the centre of Buxton next to the train station and close to the town shops and cafes.
- The following details are confirmed, please circulate them as widely and as quickly as possible to your members:

**DATE:** Friday, 6<sup>th</sup> October to Sunday, 8<sup>th</sup> October 2017  
**VENUE:** The Palace Hotel Buxton SK17 6AG

- **Two night package DBB: £140 per person** for 2 nights in a double or twin (total £280 for 2 people)  
£160 per person for 2 nights in single occupancy (total £160 for 1 person)
- **Three nights package DBB** (Thurs or Sunday) a total cost of **£190 per person** double/twin, **£205** for single.

#### Included in the two night package price:

- Friday: Dine in the restaurant with a three course meal followed by meet & greet in private function room.
- Saturday: Full English breakfast, Gala Dinner, followed by music to entertain.
- Sunday: Full English breakfast
- Overnight en-suite accommodation on Friday and Saturday

#### The 3 star hotel and facilities comprise:

- \*187 en-suite bedrooms with colour TV
- \*Free Parking
- \*Lifts to all floors
- \*Swimming Pool and Spindles Gym, Health Spa
- \* Tea & Coffee in each room
- \* Pet Friendly

**Deposit:** £30 per person required with your booking form.

Please make cheques payable to **The ROC Association.**

- On receipt of the deposit from John Sharpe will acknowledge the booking via Group Secretaries.
- The balance of **£110** per person or **£130** per person for single occupancy plus any extra nights, personal extras incurred such as newspapers, room service must be paid before departing from the Hotel. The Hotel will take card authorisation on arrival.
- **ALL** bookings to be done via John Sharpe on the booking form for **the Friday, Saturday and for one extra night Thursday or Sunday if you want the three night package.**
- **Any additional nights other than these are to be arranged direct with the hotel by the individual.**
- Hotel phone number 01298 22001
- **NO** bookings direct to the hotel for the weekend package.
- **ALL cancellations** to be sent to John Sharpe.
- A blank booking form is attached. Please photocopy this as many times as you wish - one booking form for each booking.
- Completed forms and cheques to be sent to Group Secretaries to forward to John Sharpe.
- **Please specify on the booking form:**
- Any special dietary requirements.
- A room near to the lift. There are limited bedrooms on the ground floor.

**GROUP SECRETARIES to send booking forms and cheques to:**

Mr J Sharpe MBE, 59 Maxwellton Road, Calderwood, East Kilbride, G74 3JH. Telephone 01355 901707.

**SECRETARIES PLEASE SEND JOHN FORMS AND CHEQUES TO REACH HIM BY 31 August 2017**

*Room reservations cannot be guaranteed after this date*

# Royal Observer Corps Association Twenty Eighth Annual Reunion

Friday, 6<sup>th</sup> October to Sunday, 8<sup>th</sup> October 2017  
The Palace Hotel, Buxton

## BOOKING FORM FROM No ..... GROUP

Please reserve the following accommodation for the 2017 Reunion at The Palace Hotel Buxton:

Type of room:           Single                    Double                    Twin   
(Please tick as applicable)

**Two night** package  Total cost: £140 per person for double or twin room  
£160 per person for single room occupancy

**OR Three night** package total cost: £190 per person for double or twin room £205 per person for single room

State which extra night for your stay Thursday night  **OR** Sunday night

Deposit enclosed (£30 per person)   £..... (Non-returnable)  
(Cheque payable to: **The ROC Association**)  
(The balance to be paid to the Hotel on arrival)

**FULL NAME, ADDRESS OF EACH PERSON ATTENDING. In block capitals please.**

**Note: A separate booking form is necessary for each room required.**

Please also give a telephone number in case of enquiry.

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Telephone: ..... email .....

Signed: ..... (applicant) Date:.....

**Please indicate the following requirements:**

Special diet / vegetarian / other. ....

Room near the lift – YES / NO, Room with disabled facilities - YES / NO - State any special mobility requirements

**Please return this form (with your deposit) to the GROUP SECRETARY for onward transmission to Mr John Sharpe, National Chairman.**

**ALL BOOKINGS TO REACH JOHN SHARPE BY 31 August 2017**

- **ALL bookings for the Friday and Saturday and extra night accommodation to be done via John Sharpe.**
  - **NO bookings direct to the hotel for the weekend package**
  - **ALL cancellations to be sent to John Sharpe.**
- **Any extra nights other than the 2 / 3 nights indicated above arrange direct with the hotel by the individual.**